



# EMPLOYMENT OPPORTUNITY PAYUKOTAYNO

James and Hudson Bay Family Services



Child and Youth  
Milopemahtesewin  
Services

<b>POSITION TITLE</b>	Early Years Well-Being Lead
<b>DEPARTMENT</b>	Child & Youth Milopemahtesewin Services
<b>REPORTS TO</b>	Program Manager
<b>CLASSIFICATION</b>	Full-time Contract until March 2026, with possible extension
<b>LOCATION</b>	Moosonee, ON
<b>POSTING DATE</b>	September 20, 2024
<b>CLOSING DATE</b>	October 4, 2024 at 4:30 p.m.
<b>COMPETITION NUMBER</b>	193-24

**Position Summary:**

The Early Years Wellbeing Lead will provide assistance to the CYMS Program Manager and Prevention Coordinator in the development and implementation of a regional infant and early mental health strategic plan which will include coordinating, training, and implementing community-based programs and services that promote the wellbeing of young children in the 0-6 age range. The Early Years Wellbeing Lead will build supportive partnerships with the Leadership and Service Providers of the abovementioned communities to enhance their existing programs and services by implementing evidence-based and culturally meaningful initiatives that promote mental health and wellbeing in the early years.

**Qualifications:**

- Degree in Social Work or Early Childhood Education. Other related education coupled with experience will be considered.
- Relevant experience working directly with families of young children
- Relevant experience in developing and maintaining collaborative partnerships
- Demonstrated organizational skills and event planning
- Excellent communication and interpersonal skills both written and oral
- Ability to speak Cree an asset
- Valid driver’s license is mandatory
- Expected to travel to remote First Nations

**Duties and Responsibilities:**

- To develop a unified regional network of Service Providers working with families of young children to 1) provide ongoing communication/information of best practices and 2) creative opportunities for relationship building and collaboration
- To develop in-depth knowledge of existing programs and services that are accessible to each First Nation that support the wellbeing of families with young children
- To organize and facilitate meetings, events and/or workshops to engage and develop respectful and professional working relationships with First Nations and establish a tailored approach of supporting their Service Providers
- To coordinate training opportunities for Service Providers working with families of young children (0-6) of the communities that Child and Youth Milopemahtesewin Services serves
- To assist communities with the development or establishment of clear referral pathways for needs related to families of young children
- To provide direction to First Nations on early years wellbeing program design, promotion, and delivery (e.g. Nurturing The Seed, Natural Helpers for the Children Learning Circle)
- To assist in budget management/development
- Be prepared to work variable hours, travel and meet with Service Providers as needed.
- Other related duties

**SUBMIT COVER LETTER, RESUME & THREE (3) SUPERVISORY WORK REFERENCES (and email addresses) WITH PERMISSION TO CONTACT, TO:**

Human Resources  
Payukotayno: James and Hudson Bay Family Services  
P.O. Box 189, Moosonee, ON P0L 1Y0  
Fax: 844-444-0627 Email: [hr@payukotayno.ca](mailto:hr@payukotayno.ca)

Please note that preference may be given to qualified Cree Speaking applicants in our hiring process.

**ONLY CANDIDATES SELECTED FOR AN INTERVIEW WILL BE CONTACTED.**

We are an equal opportunity Employer. If you require a disability related accommodation to participate in the recruitment process, please contact the Human Resources Department

