



PAYUKOTAYNO

James and Hudson Bay Family Services

POSITION TITLE	Computer Systems Technician
DEPARTMENT	Information Technology
REPORTS TO	Information Technology Manager
CLASSIFICATION	Permanent, Full-time
LOCATION	Moosonee/Moose Factory
POSTING DATE	October 30, 2024
CLOSING DATE	Open until Filled
COMPETITION NUMBER	226-24

POSITION RESPONSIBILITIES:

The computer systems technician is the primary information technology individual within the agency. The technician works closely with software and hardware vendors in order to support the computer and technical needs of the agency’s personnel. The position services the agency’s operations located in six different communities.

QUALIFICATIONS:

- Minimum completion of a two-year college computer technician program.
- Experience and demonstrates proficiency with PC’s and networks.
- Experience with Microsoft 365 environments, Azure, Teams and MDM.
- Experience with iOS devices & Apple Business Manager.
- Two years’ experience in network environment.
- Proven problem-solving skills and attention to detail.
- Ability to work positively in a multisite environment utilizing remote tools.
- Ability to organize work, establish priorities, manage time effectively, and follow through on commitments.
- Ability to work under pressure and meet deadlines.
- Basic network security knowledge such as prevention and protection from various threats like phishing attacks.
- Clear Criminal Record Check
- Valid Class G Driver’s License is mandatory

SALARY RANGE: \$60,907 to \$68,436 including an excellent fringe benefits package

SUBMIT COVER LETTER, RESUME AND THREE (3) SUPERVISORY WORK REFERENCES, WITH EMAIL ADDRESSES, AND PERMISSION TO CONTACT, TO:

Human Resources
Payukotayno: James & Hudson Bay Family Services
P.O. Box 189, Moosonee, ON P0L 1Y0
Fax: (844) 444-0627 E-mail: hr@payukotayno.ca

ONLY CANDIDATES SELECTED FOR AN INTERVIEW WILL BE CONTACTED.

We are an equal opportunity Employer. If you require a disability related accommodation to participate in the recruitment process, please contact the Human Resources Department